

# Lebanon Township Environmental & Open Space Commission

## Agenda

July 17<sup>th</sup>, 2017

### CALL TO ORDER

In compliance with the "Open Public Meetings Act", notice has been given that the Lebanon Township Environmental and Open Space Commission conducts its regular business meetings on the third Monday of each month at 7:00 PM in the main meeting room of the municipal building. Notice of this meeting was published in the Hunterdon County Democrat and the monthly agendas are posted on the bulletin board of the municipal building.

### STANDARD AGENDA

Topic	Intent/Materials	Time
<b>Kickoff, Roll Call &amp; Connecting Moment</b> (Adam Duckworth)	Call meeting to order and record attendance.	15 Min
<b>Presentation of Minutes</b> (Adam Duckworth)	Review and approval of June Meeting Minutes. The following people are approving minutes based on their attendance at the last meeting: Mr. Duckworth, Ms. Petzinger, Mr. Newman, Mr. Henriksen, Ms. Hardy and Ms. Koch.	10 Min
<b>General Admin</b> (Adam Duckworth)	<ul style="list-style-type: none"> <li>• Mayoral Approval of EOSC Member, Marty Collett</li> <li>• Freshwater Wetlands Permit review for property at 13 Pine Ridge Rd. (block 38, Lot 55)</li> <li>• NJWSA Property Agreement Status</li> <li>• Goracy Trail Bird Survey Summary</li> </ul>	20 Min
<b>Newsletter</b>	Summer newsletter deadline is August 1 <sup>st</sup> . Articles on the docket include: <ul style="list-style-type: none"> <li>• Request for Feedback on OSRP?</li> </ul> Backlog: <ul style="list-style-type: none"> <li>• Proper Use of Pesticides and Herbicides (target Summer 2016)</li> <li>• Organic Methods</li> <li>• Invasive Species</li> </ul>	5 Min
<b>Reports</b>	Provide updates on the following standard topics below; see pre-submitted updates in <b>Attachment 1</b> . <ul style="list-style-type: none"> <li>• EOSC Budget (Duckworth)</li> <li>• Planning Board (Duckworth)</li> <li>• Highlands Act (Duckworth)</li> <li>• Musconetcong Watershed Association (Henriksen)</li> <li>• Raritan Headwaters Association (Lawler)</li> <li>• Sustainable Jersey (Duckworth)</li> </ul>	0 Min

Topic	Intent/Materials	Time
<b>Correspondence</b>	Acknowledge and share any formal correspondence received by EOSC chair or informal correspondence received by EOSC members. <ul style="list-style-type: none"> <li>• Letter from Matthew Gaydick, dated June 21<sup>st</sup>, 2017</li> </ul>	5 Min
<b>Focus Topics</b>	A select set of topics that require deeper discussion. <ul style="list-style-type: none"> <li>• Matthew Gaydick Follow-Up</li> <li>• <a href="#">Open Space &amp; Recreation Plan</a> Update</li> </ul>	30 Min
<b>Program Review</b>	EOSC Programs represent ongoing activities or events aligned with the purpose and long-term goals of the commission. Program Leads to provide brief status report and overview on next steps for active programs. Pre-submitted updates are requested prior to the meeting and included as part of the agenda to help ensure a timely meeting; see <b>Attachment 2</b> . <ul style="list-style-type: none"> <li>• Litter Cleanup (Naccarato)</li> <li>• Well Testing (Koch)</li> </ul>	0 Min
<b>Project Review</b>	Project Leads to provide brief status report and overview on next steps for active projects. Pre-submitted updates are requested prior to the meeting and included as part of the agenda to help ensure a timely meeting; see <b>Attachment 3</b> . <ul style="list-style-type: none"> <li>• NJ Water Supply Property Agreement Refresh (Mickley)</li> <li>• Open Space and Preserved Property Mapping (Duckworth)</li> <li>• Bunnvale Grant (Hardy)</li> <li>• Goracy Trail (Hardy)</li> <li>• Recycling Actions (Mickley)</li> <li>• Red Mill Road (Schmidt)</li> <li>• Pt. Mountain/Teetertown Link (Schmidt)</li> </ul>	0 Min

## **Attachment 1: Reports**

### **EOSC Budget (Duckworth)**

No updates submitted prior to the meeting.

### **Planning Board (Duckworth)**

As per Mr. Duckworth on 17-Jul-2017, there have been no Planning Board meetings since our last EOSC meeting on 19-Jun-2017. The next Planning Board meeting will be on 18-Jul-2017.

### **Highlands Act (Duckworth)**

No updates submitted prior to the meeting.

### **Musconetcong Watershed Association (MWA)/Musconetcong River Management Council (MRMC) (Henriksen)**

As per Mr. Henriksen on 17-Jul-2017, William Penn Foundation funding will now be available to preserve and protect properties within Lebanon Township with streams flowing into the Musconetcong River. Additional information will follow.

The MWA has obtained a cost sharing grant with the state to take down the Island building in Asbury and the property into a small park.

### **Raritan Headwaters Association (Lawler)**

No updates submitted prior to the meeting.

### **Sustainable Jersey (Duckworth)**

No updates submitted prior to the meeting.

## Attachment 2: Program Updates

### Well Testing

As per Ms. Koch on 17-Jul-2017, the results from the well testing event are not yet available.

### Litter Cleanup

As per Mr. Duckworth on 17-Jul-2017, the only active work for the litter cleanup program at this time is to create a playbook to facilitate the event next year and ensure adequate documentation to be able to hand it off to someone else if need be. There has been no progress on creation of the playbook yet.

## Attachment 3: Project Updates

### Open Space and Preserved Property Mapping

As per Mr. Duckworth on 17-Jul-2017, no work has been done on this mapping activity since the last meeting. This mapping activity will become a focus again as part of the update to the Master Plan element - Open Space & Recreation Plan. Existing data that EOSC has must be verified against data that Mary Mastro has organized regarding open space and preserved farmland.

### Bunnvale Grant

As per Ms. Hardy on 17-Jul-2017, a forwarded email was received from our Princeton Hydro project consultant that he received from NJDEP regarding the grant application status. The NJDEP anticipates awarding the grants the first week in August followed with email notification to grant applicants regarding their grant status.

Below is a copy of the correspondence received by Princeton Hydro:

*Dear Applicant:*

*Thank you for your interest in the Water Quality Restoration Grant Program. The Department received 44 proposals totaling over \$30 million in funding requests in response to the 2017 Request for Proposals (RFP) and has approximately \$10.4 million in funds available to support grants. The proposal you submitted in response to the 2017 RFP has been reviewed and scored in accordance with Appendix B of the RFP. The Department is still working on the ranking and vetting of proposals. The Department anticipates awarding the grants the first week in August. You will be receiving a letter and an email from me around that timeframe regarding the status of your submitted proposal.*

*If you have any questions, please feel free to contact Jay Springer of my staff by responding to this email or at (609) 633-1441.*

*Sincerely,*

*Bruce Friedman, Director*

*Division of Water Monitoring and Standards*

### Goracy Trail

As per Ms. Hardy on 17-Jul-2017, there are no new updates from the property owner, Vi Gianquinto, regarding her lawyer's review of the Purchase Contract and feedback on the land survey status.

### Recycling Actions

No update submitted prior to the meeting.

### NJ Water Supply Property Agreement Refresh

No updates submitted prior to the meeting.

**Point Mountain to Teetertown Link**

As per Committeeman Schmidt on 16-Jul-2017, the Township was awarded \$500K of Green Acres funds, which brings the total awarded funding to \$1.65MM when including Hunterdon Land Trust and NJ Conservation Foundation (NJCF). NJCF is applying for other grants. Appraisals are in Green Acres review.

**Red Mill Road**

As per Committeeman Schmidt on 16-Jul-2017, the survey is in final Green Acres review and they have their demolition permit. Demolition is expected soon but there is no specific date yet on when it will begin.

# Lebanon Township Environmental & Open Space Commission Minutes

July 17<sup>th</sup>, 2017

## ROLL CALL

Meeting called to order with a quorum at: 7:10 PM. Others in attendance include Mayor Laul and Committeeman Schmidt.

EOSC Member	Role	Attendance
Adam Duckworth	Chairman, Planning Board Liaison	X
Sharon Petzinger	Member	X*
Warren Newman	Member	No
Erik Jan Henriksen	Member	No
Nancy Lawler	Member	X
Sharon Hardy	Member	X
Adam Mickley	Member	X
Kathy Koch	Alternate 1	X
Marty Collett	Alternate 2	X*

\*Mr. Collett arrived after the start of the meeting. Ms. Petzinger left the meeting at 8:42PM.

## MEETING MINUTES

Topic	Intent/Materials	Time
<b>Kickoff, Roll Call &amp; Connecting Moment</b> (Adam Duckworth)	Call meeting to order and record attendance.	15 Min
<b>Presentation of Minutes</b> (Adam Duckworth)	Review and approval of June Meeting Minutes. The following people are approving minutes based on their attendance at the last meeting: Mr. Duckworth, Ms. Petzinger, Mr. Newman, Mr. Henriksen, Ms. Hardy and Ms. Koch.  <b>Minutes:</b> Mr. Duckworth asked for a motion to approve EOSC Meeting Minutes from June. The motion was made by Ms. Koch, seconded by Ms. Petzinger and unanimously approved.	10 Min

Topic	Intent/Materials	Time
<p><b>General Admin</b> (Adam Duckworth)</p>	<ul style="list-style-type: none"> <li>• Mayoral Approval of EOSC Member, Marty Collett</li> <li>• Freshwater Wetlands Permit review for property at 13 Pine Ridge Rd. (B38/L55)</li> <li>• NJWSA Property Agreement Status</li> <li>• Goracy Trail Bird Survey Summary</li> </ul> <p><b>Minutes:</b> Mr. Duckworth asked Mayor Laul if he had approved Mr. Collett as a new member of EOSC. Mayor Laul stated that he was not sure but would follow up with Karen Sandorse.</p> <p>Mr. Duckworth asked Ms. Petzinger if she had a chance to follow up on the Wetlands Permit Review for the property at 13 Pine Ridge Rd. Ms. Petzinger stated that the letter is an FYI. There is a C1 stream on the property but it is already in a residential area already. There are a no red flags and it is already under observation by the appropriate reviewing bodies.</p> <p>Ms. Petzinger asked if we have a new tax accessor. Mayor Laul stated that we have a new tax assessor and her name is Laura Whittaker. She has reduced office hours and is only available on Wednesday for face-to-face conversations but will reply to emails throughout the week.</p> <p>Mr. Duckworth asked Mayor Laul about the status of the NJ Water Supply Authority (NJWSA) Property Maintenance Agreement. Mayor Laul stated it had been submitted to the Township attorney a couple of weeks ago and he would follow up to determine when the review would be completed.</p> <p>Mr. Duckworth asked Ms. Petzinger if she had been able to post a summary of the bird survey to Slack. Ms. Petzinger stated not yet but that she actually went back during better weather and did a second survey. She will post the summary of both surveys to Slack. She noted there was alder on the property which she said was unusual as that plant is typically seen at higher altitudes. Ms. Lawler asked about what birds were seen. Ms. Petzinger stated the “coolest” birds observed were the Ovenbird, Veery and Blue-winged Warbler.</p>	<p>20 Min</p>
<p><b>Newsletter</b></p>	<p>Summer newsletter deadline is August 1<sup>st</sup>. Articles on the docket include:</p> <ul style="list-style-type: none"> <li>• Request for Feedback on OSRP?</li> </ul> <p>Backlog:</p> <ul style="list-style-type: none"> <li>• Proper Use of Pesticides and Herbicides (target Summer 2016)</li> <li>• Organic Methods</li> <li>• Invasive Species</li> </ul> <p><b>Minutes:</b> Mr. Duckworth stated there were no articles planned for the fall newsletter at this time and asked if anyone wanted to contribute one. Ms. Petzinger stated she would write an article about the bird survey results for the Goracy Tract. Mr. Duckworth stated that the other potential article that had been discussed at the last meeting was to get feedback on the Open Space and Recreation Plan, but after learning more about the process this was no longer an option. No other team members volunteered articles.</p>	<p>5 Min</p>

Topic	Intent/Materials	Time
<b>Reports</b>	<p>Provide updates on the following standard topics below; see pre-submitted updates in <b>Attachment 1</b>.</p> <ul style="list-style-type: none"> <li>• EOSC Budget (Duckworth)</li> <li>• Planning Board (Duckworth)</li> <li>• Highlands Act (Duckworth)</li> <li>• Musconetcong Watershed Association (Henriksen)</li> <li>• Raritan Headwaters Association (Lawler)</li> <li>• Sustainable Jersey (Duckworth)</li> </ul> <p><b>Minutes:</b> Mr. Duckworth referred the team to the pre-submitted updates in Attachment 1 of the agenda and asked if there were any additions or questions to what was already captured there. Ms. Koch asked Ms. Lawler if she had heard anything from Mara at Raritan Headwaters Association (RHA) regarding results from the well testing event. Ms. Lawler stated no but that Mara might be on vacation.</p>	0 Min
<b>Correspondence</b>	<p>Acknowledge and share any formal correspondence received by EOSC chair or informal correspondence received by EOSC members.</p> <ul style="list-style-type: none"> <li>• Letter from Matthew Gaydick, dated June 21<sup>st</sup>, 2017</li> </ul> <p><b>Minutes:</b> Mr. Duckworth stated he received a hand-delivered letter from Matthew Gaydick and passed the letter around to Committee members for their review.</p> <p>Mr. Duckworth also stated he collected a new communication from the EOSC mailbox just before the meeting, which was from Parker Engineering &amp; Surveying P.C. and pertaining to a Treatment Works Approval for B38/L28. Mayor Laul stated this was related to the two buildings next to A&amp;P, currently Frank's Pizza and PNC Bank. New pipe is to be laid outside of the building to connect the buildings' plumbing to the existing septic system. This is a well-developed area along Rt. 513 and does not require any action from EOSC.</p>	5 Min
<b>Focus Topics</b>	<p>A select set of topics that require deeper discussion.</p> <ul style="list-style-type: none"> <li>• Matthew Gaydick Follow-Up</li> <li>• <a href="#">Open Space &amp; Recreation Plan</a> Update</li> </ul> <p><b>Minutes:</b> Mr. Duckworth refreshed the team on concerns previously brought forward by Mr. Gaydick at the last meeting and the letter he submitted documenting those concerns. Ms. Lawler, who was not in attendance at the last meeting, asked for clarification on what the proposed harm is – is it past stream encroachment, assertion that it is incised stream (erosion) and/or a potential buried fuel tank. She stated that the Spruce Run tributary is classified as C1. Mr. Gaydick added that he believes a spring was previously filled in. Mr. Duckworth agreed to explore the erosion concern.</p> <p>Mr. Gaydick stated the homeowner was digging in the stream with a bucket truck to water the trees. Ms. Petzinger confirmed the block and lot of the parcel of discussion from June Minutes as B49/L76.</p> <p>Ms. Lawler asked if this was a gas station years ago. Mr. Mickley stated if there was a gas tank for agriculture use then it is not a regulated tank. If it was for commercial use then there would be lots of interest from the DEP and there should be</p>	30 Min



Topic	Intent/Materials	Time
	<p>documentation on its removal. If we can show commercial establishment, then this might make a difference. Ms. Hardy stated she would follow up with historians to see if anyone had any information. Mr. Gaydick said he will ask the old farmer if it was agriculture or commercial use.</p> <p>Ms. Petzinger stated that if the homeowner had been digging in the stream then that is a real concern and we might consider looking for damage to wood turtle habitat. NJ DEP representative, Brian Zarate, would be an advocate if that is the case. Ms. Petzinger suggested we consider getting the Highlands Coalition involved.</p> <p>Moving on to the OSRP agenda item, Mr. Duckworth provided a summary of Mr. Schmidt's input on OSRP work. Ms. Petzinger stated that an update was completed to the habitat mapping tool, Landscape Project V 3.3, and someone can do an analysis using that.</p>	
<b>Program Review</b>	<p>EOSC Programs represent ongoing activities or events aligned with the purpose and long-term goals of the commission. Program Leads to provide brief status report and overview on next steps for active programs. Pre-submitted updates are requested prior to the meeting and included as part of the agenda to help ensure a timely meeting; see <b>Attachment 2</b>.</p> <ul style="list-style-type: none"> <li>• Litter Cleanup (Naccarato)</li> <li>• Well Testing (Koch)</li> </ul> <p><b>Minutes:</b> See next topic for minutes.</p>	0 Min
<b>Project Review</b>	<p>Project Leads to provide brief status report and overview on next steps for active projects. Pre-submitted updates are requested prior to the meeting and included as part of the agenda to help ensure a timely meeting; see <b>Attachment 3</b>.</p> <ul style="list-style-type: none"> <li>• NJ Water Supply Property Agreement Refresh (Mickley)</li> <li>• Open Space and Preserved Property Mapping (Duckworth)</li> <li>• Bunnvale Grant (Hardy)</li> <li>• Goracy Trail (Hardy)</li> <li>• Recycling Actions (Mickley)</li> <li>• Red Mill Road (Schmidt)</li> <li>• Pt. Mountain/Teetertown Link (Schmidt)</li> </ul> <p><b>Minutes:</b> Mr. Duckworth referenced Attachments 2 and 3 for any updates submitted prior to the meeting and asked the team to review them to see if there were any questions or points for discussion.</p> <p>Mr. Schmidt stated that demolition started today at the Red Mill Rd property.</p> <p>Mr. Schmidt also stated that there was only \$350K remaining to cover for acquisition of the Pelio parcels as part of the Point Mountain to Teetertown Link project. NJCF is potentially applying to the William Penn Foundation to cover that amount.</p> <p>Mr. Schmidt also stated that Township Committee has been discussing whether or not it is desirable to maintain an ownership stake when preserving property. Team members stated that having an ownership stake may provide the Township a voice during land swap discussions or if regulations were to change. Ms. Lawler suggested to speak to the Hunterdon Land Trust attorney.</p>	0 Min

Topic	Intent/Materials	Time
	<p>Ms. Lawler stated that shad have come up the Musconetcong and that plans are now in the works for two additional dams to come out.</p> <p>Mr. Duckworth asked for a motion to adjourn the meeting. The motion was made by Ms. Hardy, seconded by Ms. Koch and unanimously approved. Meeting adjourned at 8:48PM.</p>	